

Institute for Stem Cell Biology and Regenerative Medicine



**Annual Maintenance Contract for Electrical Systems in INSTEM,
GKVK, Bangalore.**

TENDER DOCUMENTS

*SCIENTIFIC ENGINEERING SERVICES &
MAINTENANCE DIVISION
2017*

Tender Notice No: INSTEM/Electrical/E-in-C/Tr-138/2017-18

Institute for Stem Cell Biology and Regenerative Medicine
Autonomous Institute of the Department of Biotechnology,
Government of India, GKVK Campus, Bellary Road,
Bangalore - 560 065. Phone: 23666001/02 Fax: 23636662

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Tender Notice Number: INSTEM/Electrical/E-in-C/Tr-138/2017-18

1. NAME OF THE WORK : Annual Maintenance Contract for Electrical systems in INSTEM Campus, GKVK & Bangalore.
2. ESTIMATE VALUE PUT TO TENDER : Rs.60,14,000.00
3. EARNEST MONEY DEPOSIT : Rs.1,20,280.00
4. COST OF TENDER DOCUMENT : Rs. 1000/-
5. SALE PERIOD : 28/08/2017 to 08/09/2017
6. TIME & DUE DATE OF RECEIPT : Up to 14:00 Hrs On: 15/09/2017
7. TIME & DATE OF OPENING : After 15:45 Hrs On: 15/09/2017

SOLD TO : _____ RECEIPT NO: _____ DATE: _____

FOR A SUM OF Rs. _____ TOWARDS THE COST OF TENDER DOCUMENT.

SIGNATURE OF ISSUING OFFICER:

DESIGNATION:

Important Note: All bidders are requested to attend the Pre bid meeting on 13/09/2017 at 16.00 Hrs. in the office of the Head-SE&M, NCBS.

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Sealed tenders are invited (in 2 Part system) by the Head (Scientific Engineering Services & Maintenance) at the above office from experienced Class-I Electrical Contractors for Operation and Maintenance of Electrical systems at INSTEM including Sub-station equipments, HT/LT switch gears, DG sets, AMF/synchronization panel and Additional and alteration electrical works.

Eligibility Criteria:

- i) Experience of having successfully completed similar type of work (24 hrs basis) of AMC nature works during the last 7 years ending last day of the month previous to the one in which applications are invited.
 - a) Three similar completed works costing not less than the amount equal to Rs.24.06 Lakhs,
or
 - b) Two similar completed works, costing not less than the amount equal to Rs.36.08 Lakhs,
or
 - c) One similar completed work of aggregate cost not less than the amount equal to Rs.48.11 Lakhs of the estimated cost.
and
- (ii) One Completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to Rs.24.06 Lakhs of the estimated cost put to tender with some Central/State Government Organization/Central Autonomous Body/Central Public Sector undertaking/State public sector undertaking/City development authority/Municipal corporation of city formed under any Act by Central/State government and published in central/state gazette..

Bidders/contractor must furnish documentary proof for the above along with the following mandatory information while making request for tender documents.

- a. Company's profile, Local Office status, Bankers, Manpower and Experience.
- b. Valid registration certificate of the firm and Electrical Class – I License
- c. Valid ESI, PF, PAN and Goods Service tax registration certificates
- d. Current financial solvency certificate and last 1 year's financial performance
- e. Work completion Certificate as indicated in Eligibility criteria under sr.no-i and sr.no-ii.
- f. A List to be furnished for number of qualified technical people in employment and their Qualification.
- g. Latest income tax clearance certificate
- h. Performance certificate from the client and or consultants of the completed works.

Note: Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderers will be subjected to verification subsequently by department. If found not meeting the requirement, such offers will be rejected.

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Name of work: - Annual Maintenance Contract for Electrical systems including substation at INSTEM, GKVK, Bangalore.

ESTIMATED VALUE OF WORK	: Rs. 60,14,000.00
EARNEST MONEY DEPOSIT	: Rs. 1,20,280.00
PERIOD OF CONTRACT	: 12 MONTHS

Tenders shall be submitted in two parts simultaneously in separate sealed covers, superscribed as "COVER-I" and "COVER-II"

IMPORTANT NOTE:

- 1. All bidders to attend the PRE-BID MEETING on 13/09/2017 at 16.00Hrs, in the office of Head-SE&M, INSTEM. It is important for the vendor to attend the pre-bid meeting to understand the exact requirements.**
- 2. To maintain the similar Electrical system, 4 Supervisors, 2 Senior technicians, 3 Highly skilled technicians, 3 Skilled technicians and 4 unskilled assistants are required. In our experience, this is the bare minimum manpower requirement, to maintain the system. *However, contractors can specify manpower deployment pattern they propose to adopt for this work after thoroughly studying the scope of the work and clearly understanding the same by attending the PRE-BID meeting. The vendors shall have all their doubts cleared in the PRE-BID meeting. It is completely contractor's responsibility to fix the staff deployment pattern and to fulfill the requirements of INSTEM. The figure mentioned above is indicative only.***
- 3. PRICE BID (Cover-II), shall be submitted in separate cover and shall not be placed in TECHNICAL BID (cover-I)**

COVER-I shall contain the following:

- 1. EMD** as specified above in the form of Demand Draft of a Scheduled Bank guaranteed by the Reserve Bank of India, in favour of Institute for Stem Cell Biology and Regenerative Medicine, Bangalore - 65. No other mode of payment for EMD be accepted.
- Entire tender document (Inclusive of Annexure-A to Annexure-E), duly signed & sealed in every page by the contractor, along with technical information. Any deviations from the tender conditions, specifications, makes etc in Annexure -C.
- Reference of similar completed & ongoing works.

4. Confirmation saying that Schedule I (Annexure F) & Schedule II (Annexure G) are completely filled, and kept in price bid.
5. Site Organization Chart, list of tools, construction equipment & machinery.
6. Valid Labor license to undertake Electrical AMC work, valid PF and valid ESI registration copies etc.

COVER-II shall contain the following:

1. Schedule-I (Annexure-F), along with detailed breakup as per the given format.
2. Schedule-II (Annexure-G) as per the given format.

Tenders with COVER-I and COVER-II will be received up to 14.00 hrs on 15/09/2017 by the undersigned at the above address.

COVER-I of the tender will be opened on the same day after 15.45 hrs in the presence of attending tenderers. Opening of COVER-II (Price bid) will be intimated only to those tenderers who are qualified after evaluation of PART-I if there is no deviation found in the part-I then Cover II (Price bid) shall be opened on the same day.

If clarifications are sought by the contractor during the bidding period, the same should be in writing. Both the clarifications from the tenderer and the response to the clarifications from **INSTEM** should be in writing and all such correspondences should be enclosed along with **COVER-I**.

Director, INSTEM does not bind himself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders or to allot parts of the works to different agencies without assigning any reason thereof.

Bids validity: Bids shall be valid for 90 days from the last date of its submission.

NOTE:

1. Schedule-II (Annexure-G), shall be operated on 'as and when required basis' only. Quantity mentioned in Schedule-II is indicative only. Quantity may increase or decrease as per the Institute's requirement. INSTEM, at its discretion may or may not operate schedule-II. Hence, Schedule-II (Annexure G) will not be taken in to account for price bid comparison.

2. Each and every page of the offered bid shall bear the dated signature and seal of the contractor.

Sd/-

HEAD – SE&M.