

INSTITUTE FOR STEM CELL SCIENCE AND REGENERATIVE MEDICINE
(an Autonomous Institute of the Department of Biotechnology, Govt. of India)
GKVK Campus, Bellary Road, Bangalore-560065

Advertisement No. inStem/02/2021

The Institute for Stem Cell Science and Regenerative Medicine (inStem, www.instem.res.in), an Autonomous Institute of the Department of Biotechnology, Government of India, invites online applications from an experienced individual with demonstrated credentials to Head the Grants Management and Research Collaborations Office at the Bangalore Life Science Cluster (BLiSC). The incumbent will work closely with Investigators in the laboratories at inStem and the National Centre for Biological Sciences (NCBS), who together share a campus. The appointment is as Scientist 'D', on Direct Recruitment failing which by Deputation/ Absorption.

Mode of Applications: Only online applications will be accepted. Applications received through any other mode shall stand rejected automatically.

Sl. No.	Post Code	Name of the Post	Level in PayMatrix (as per 7th CPC)	No. of Post (s)	Category
1	02/2021	Fellow E (Scientist D)	Pay Level-12	1	UR

Important Note: The Institute reserves the right to withdraw/cancel the advertisement at any stage of recruitment process and may keep any of the advertised vacancy unfilled. No correspondence will be entertained in this regard.

ABOUT THE POST: Fellow E (Scientist D)- 01 Post -UR

Head, Grants Management and Research Collaborations Office at the Bangalore Life Science Cluster (BLiSC)

The candidate must have a minimum of 5 years of work experience in grants management. This is a leadership position. Higher level of experience will be preferable. Experience in team management, developing funding strategies and serving as liaisons with funding agencies is desirable.

Key responsibilities include, but are not limited to

- Identifying new and available grant opportunities; maintaining a current funding database for available opportunities, specifically, targeted funding calls for campus researchers
- Steer and coordinate applications, associated documentation and activation of large multi-institutional programmes with international or national partners. Facilitate collaborations and partnerships with international scientists and programs.
- Develop and implement a research funding strategy, working with other offices and sections in the Bangalore Life Science Cluster to cultivate new sponsors from government, industry, and philanthropy.
- Provide subject-matter-expertise to researchers and campus leadership in the preparation of competitive research grants.
- Develop SOPs for the submission of grant proposals; assist with administrative processes related to submission; liaise with Investigators for all aspects of reporting and processing of grants with funding agencies and institute administration; Liaise with relevant sections and offices on campus for the coordination of grant life-cycle including collaborative agreements and MoUs.

- Serve as the focal point for communications with funding agencies

Applications must include a CV and a well-articulated experience and strategy statement that incorporates the points above. Incomplete applications will not be considered

Compensation / Pay Details:

The post carries the Pay Level 12 (Basic Pay of ₹ 78,800/- in the pay structure of 7th CPC Pay Matrix and other benefits which include Dearness Allowance, House Rent Allowance (in lieu of accommodation), Transport Allowance, Children Education Allowance, Leave Travel Concession, Medical Facilities as per Govt. of India Rules. The selected candidate will be covered under National Pension System (NPS).

Eligibility Criteria: Essential Educational Qualifications and Experience required for the post are as under: -

POST CODE	POST NAME	EDUCATIONAL QUALIFICATION & EXPERIENCE REQUIREMENTS
02/2021	Fellow-E/ Scientist-D (Pay Level 12)	<p>Essential Qualification & Experience Masters in Life Sciences/Medicine or equivalent, with 5 years' experience.</p> <p>Desirable: Ph.D in Life Sciences or other Allied Sciences. Should be an outstanding scientist with a strong and exceptional research record and intentions of collaborative/ thematic research. Should have a strong research record with promise to contribute to the focused research themes at the institute and/or carry out their own discovery driven research experience in the relevant field with ability to foster interactions among basic scientists and clinicians.</p> <p>Experience for Deputation: Scientists from Central/State Governments, Research Institutes Autonomous Bodies etc. (i) Holding analogous post on regular basis in parent Department or (ii) With 4 years' service in Level- 11 or equivalent in the parent cadre/ Department and possess the essential qualification & experience as mentioned above.</p>

Note:

(i) InStem is a premier organization under the Department of Biotechnology, Government of India and its mandate is world class research. The institute is looking for Applicants with requisite capabilities, skills, qualifications, aptitude, merit and suitability to fulfil the institute's objectives. Merely meeting minimum eligibility criteria will not automatically entitle a candidate to be called for assessment. The prospective applicants should align with the requirements of a scientific and research institute and willing to work in a competitive environment with full enthusiasm and dedication.

(ii) It may be noted that candidature will remain provisional till the veracity of the concerned documents are verified by the Appointing Authority.

(iii) Qualification and experience in the relevant field alone will be considered.

Age limit & Relaxation: The age of the applicant should be as follows: -

Age Limit
Not exceeding 45 years for Direct Recruitment/Not exceeding 50 years for Deputation

Note: Upper age limit can be relaxed by one year in case of exceptional and meritorious candidates by the approving authority as per the approved Recruitment Rules of the Institute.

Nationality: Candidate must be Indian National/NRI/OCI/PIO.

Procedure for application for those who are already in Govt. Employment/PSUs/Autonomous Bodies etc: Candidates employed in Government/ Public Sector Undertakings/ State Government/ Autonomous Organizations etc. and Departmental Candidates should produce No Objection Certificate (NOC) from the present employer at the time of Interview, failing which the candidate will not be allowed to appear in the Interview.

Eligibility Criteria: All eligibility conditions will be determined with reference to the crucial date of eligibility as mentioned in this advertisement i.e. 30th June 2021

Application Fee (only online):

Unreserved & OBC candidates	Rs 500/-
Unreserved & OBC candidates from abroad with OCI Status	USD \$ 30

Exemption from Payment of Application Fee: As per the prevailing guidelines of Government of India of (i) SC/ST community (ii) Women and PwD category of any community are exempted from Application Fees. Supporting certificates should be uploaded for SC/ST & PwD candidates.

Payment of Application Fee: Fee for other than exempted categories application fee is to be paid online through Credit Card/Debit Card/Net Banking/UPI. Application Fee paid by the candidates who have not submitted their application or whose application is not shortlisted will not be refunded. All applicable service charges, bank charges etc. shall be borne by the applicants only. Without deposit of application fees, the application would not be processed. Kindly refer to the below link for the payment options.

After remitting the application fees to the bank account or through QR code/UPI ID using the information available in link given below, the payment reference number is to be mentioned in the online application form <https://www.instem.res.in/jobportal/payment-options>

Important Dates:

Publishing of Advertisement in Employment News (E -Edition)	05.06.2021
Publishing of Advertisement in Local/National News papers	29.05.2021
Publishing of Advertisement on website	10.05.2021
Last date for receipt of online application	30.06.2021

How to Apply:

Interested candidates may log into the link given in inStem website – Careers – Open position to apply for the position <https://www.instem.res.in/jobportal>

General Conditions:

1. Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
2. Candidates must ensure that he/she fulfils the eligibility criteria as stipulated in the advertisement.
3. All eligibility conditions will be determined with reference to the crucial date of eligibility i.e., the closing date of receipt of applications.
4. Candidates are advised to keep a printout of the application form.
5. Any amendment related to this recruitment shall be made available only on the Institute's website.

Further updates/information related to this recruitment exercise shall only be made available on the Institute's website.

Contact Us:

Institute for Stem Cell Science and Regenerative Medicine GKVK Campus, Bellary Road, Bangalore – 560065	Website: www.instem.res.in Phone: 080-23666001
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Women candidates fulfilling the eligibility conditions are encouraged to apply