Office Order No. 27/2022

Subject: Nomination of Liaison Officers

Consequent upon the approval of the Competent Authority, the following officials are nominated as Liaison Officers at DBT-inStem.

<table>
<thead>
<tr>
<th>Liaison Officer SC/ST/PwD Cell</th>
<th>Mr. Amit Kumar Sarkar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation</td>
<td>Administrative Officer (Services)</td>
</tr>
<tr>
<td>Official Address</td>
<td>Institute for Stem Cell Science and Regenerative Medicine (DBT-inStem), GKVK Post, Bellary Road, Bengaluru - 560 065, Karnataka.</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:amitks@instem.res.in">amitks@instem.res.in</a></td>
</tr>
<tr>
<td>Contact Number</td>
<td>91-80-61948037/9051449002</td>
</tr>
<tr>
<td>Liaison Officer OBC Cell</td>
<td>Mr. Anup Kumar</td>
</tr>
<tr>
<td>Designation</td>
<td>Administrative Officer (Estb)</td>
</tr>
<tr>
<td>Official Address</td>
<td>Institute for Stem Cell Science and Regenerative Medicine (DBT-inStem), GKVK Post, Bellary Road, Bengaluru - 560 065, Karnataka.</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:aoeestt@instem.res.in">aoeestt@instem.res.in</a></td>
</tr>
<tr>
<td>Contact Number</td>
<td>91-80-23666329/9321146310</td>
</tr>
</tbody>
</table>

This issues with the approval of the Competent Authority.

Head (Admin & Finance)
DBT-inStem

To:-

1. Mr. Amit Kumar Sarkar, AO(Services)
2. Mr. Anup Kumar (AO (Estb))

Copy to:

1. Office of the Director
2. All Administrative Officers
3. Office of the Head (Research) & Head (Research Infrastructure)
4. Engineer (IT)- for disseminating within technical service and uploading on website
Ref: inStem/G-103(1)/22-23

December 13, 2022

OFFICE ORDER NO. 25 / 2022

Subject: SC/ST/PwD Cell

The SC/ST/PwD Cell has been constituted to resolve all the affairs and problems related to the SC/ST/PwD Students and Employees of the institute, comprising the following:

(i) Dr. Sandya Rani, Fellow – E / Scientist – D, Chairperson
(ii) Mr. Madhu Chandan Roy, Administrative Officer (F&A), Member
(iii) Mr. Amit Kumar Sarkar, Administrative Officer (Services), Member
(iv) Mr. Alok Bhujraj BhaIsare, Senior Technical Officer (IT), Member
(v) Mr. Gavernar M, Junior Management Assistant – Member Secretary

The responsibilities of the SC/ST/PwD Cell shall be as follows:

(i) To deal with all matters related to SC/ST/PwD
(ii) To ensure implementation of SC/ST/PwD reservation policies in the institute.
(iii) Handling the complaints received in writing from SC/ST/PwD students/employees/Contractual staff and to address it to concerned office or person for resolution.
(iv) Conducting/Coordinating Training Programmes on SC/ST/PwD related matters for Students and Employees from time to time.

This issues with the approval of Competent Authority.

Head (Admin. & Finance)
DBT-inStem

To: -
1. All Concerned

Copy to: -
1. Office of the Director
2. All Administrative Officers
3. Office of the Head (Research) & Head (Research Infrastructure)
4. Engineer (IT)- for disseminating within technical service and uploading on website
OFFICE ORDER NO. 26 / 2022

Subject: Constitution of OBC Cell

The OBC Cell has been constituted to resolve all the affairs and problems related to the OBC Students and Employees of the institute, comprising the following:

(i) Dr. Minhaj Sirajuddin, Associate Investigator, Chairperson
(ii) Mr. Ketan Vilas Thorat, Fellow E/Scientist D, Member
(iii) Mr. Anup Kumar, Administrative Officer (Estt.), Member
(iv) Mr. Thiyagarajan M, STO(HVAC), Member
(v) Sarvesh Saini, JMA, Member-Secretary

The responsibilities of the OBC Cell shall be as follows:

(i) To deal with all matters related to OBC category
(ii) To ensure implantation of OBC reservation policies in the institute.
(iii) Handling the complaints received in writing OBC students/employees/contractual staff and to address it to concerned office or person for resolution.
(iv) Conducting/Coordinating Training Programmes on OBC related matters for Students and Employees from time to time.

This issues with the approval of Competent Authority.

To:-

1. All Concerned

Copy to:-

1. Office of the Director
2. All Administrative Officers
3. Office of the Head (Research) & Head (Research Infrastructure)
4. Engineer (IT)- for disseminating within technical service and uploading on website