



Ref: INS/L-5430/2017-2018(Y)

Date : 29/08/2017

ENQUIRY

Dear Sirs,
Please let us have your lowest Quotation for the following :

Sl.No	Cat.No	Item Description	Make/Model	Item Qty	UOM
1		supply of ergonomic chairs for PI office GF & Cryo facility at instem laboratory complex as per the annexure enclosed.	-	1.00	Kgs

Remarks :

Note :

1. The bids shall be enclosed in an envelope , and due date sealed duly marked "Tender for _____" Ref No : _____. The bids should be addressed and to be mailed to "**THE HEAD-PURCHASE**". The bids are liable to be rejected if the sealed envelope is not addressed to "**THE HEAD-PURCHASE**" with Tender Ref No and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail , it should reach by submission time and inStem will not be responsible for the delay.

2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 12/09/2017 till 5.30 p.m.

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The Validity of your quotation should be for 60 days from the date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & Warranty period.

7. Delivery to be made to our Stores. Please indicate charges, if any extra. Transit Insurance should be done upto inStem Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, Please state so and then offer alternative to quality/Specifications.

9. Payment : within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs Duty (Except ad valorem duty of 5% + 2% cess and CVD @4% vide Notification No.51/96 with latest amendments) and excise duty vide Notification No.10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices taking this option into consideration.



Institute For Stem Cell Biology and Regenerative Medicine
Autonomous institute of the Department of Biotechnology, Government Of India



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12.If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13.Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The Courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

Yours faithfully

For and on behalf of Institute For Stem Cell
Biology and Regenerative Medicine

A handwritten signature in black ink, appearing to read 'Yesu R'.

Yesu R

GKVK, Bellary Road, Bangalore-560065, INDIA

Phone No. : 91-80-23666343/344/345/346 Fax : 91-80-23636662

Email Id: purchase@ncbs.res.in Website : www.ncbs.res.in



Job: SUPPLY OF ERGONOMIC CHAIRS FOR FLY FACILITY AT INSTEM LABORATORY .

Bill of Quantities

Sl. No.	Description	Unit	Qty.	Rate in INR	Amount in INR		Remarks
					Rs.	Ps.	
D	CHAIRS						
1	Ergonomic Chairs						
	Supplying and placing of "Ergonomic chairs" with following specifications: a) Back Support: Breathable Air Grid Back rest (netted) with lumbar support for extra comfort. b) Seat: Moulded ABS seat with cushion made of moulded polyurethane foam with density 60 kg/m ³ , together with upholstery in fabric of approved shade. c) Pneumatic Seat Height Adjustment: One touch - gas lift with height adjustability approx; from 450 mm seat height to 580 mm. d) Tilt: 2-to-1 Synchro Tilt control with adjustable tilt tension. e) Arms: Height adjustable 3D arms rest with soft PU pads. f) Base & Wheels: Heavy duty 5 prong wheel base made of 2 mm thick CR steel powder coated and fitted with an injection moulded black polypropelene cover and with 5 wheel castors injection moulded in black nylon for the following types of chairs:						
a	High back executive chairs, with built in countoured lumbar support as per the specification mentioned above.	Nos	6				
b	Medium back chairs, with adjustable pu arms & lumbar support as per the specification mentioned above.	Nos	2				
c	Medium back chairs, without arms and similar specification as mentioned above.	Nos	11				
TOTAL							
Additional: Loading, Packing & Transportation							
GST							
Final Total							
In Words -							
Note: Agency should enclose brochures and sample of chairs to proceed for approval.							

Signature of the agency :

Date:

Seal:

