Institute For Stem Cell Biology and Regenerative Medicine
Autonomous institute of the Department of Biotechnology, Government Of India

inStem

Ref: INS/L-5674/2017-2018(Y)   Date :   25/10/2017

ENQUIRY

Dear Sirs,
Please let us have your lowest Quotation for the following :

Sl.No	Cat.No	Item Description	Make/Model	Item Qty	UOM
1		Supply of Ergonomic chairs as per the annexure enclosed for Instem Labs	-	1.00	Kgs

Remarks :

Note :The Tenders to be quoted in foreifn currencies- USD/Euro/JPY/GBP/SGD/CAD or any other currencies approved/traded by RBI.

1. The bids shall be enclosed in an envelope , and due date sealed duly marked "Tender for _____ " Ref No : _____ . The bids should be addressed and to be mailed to **"THE HEAD-PURCHASE"**. The bids are liable to be rejected if the sealed envelope is not addressed to **"THE HEAD-PURCHASE"** with Tender Ref No and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail , it should reach by submission Date and Time and inStem will not be responsible for the delay.

2. **DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 08/11/2017 till 5.30 p.m.**

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.
4. The Validity of your quotation should be for 60 days from the date.
5.All duties,taxes,surcharge and cess as currently applicable must be sated in your quotation,seperately.Otherwise your quote is liable to be rejected.

6.Your quotation should indicate delivery period & Warranty period.
7.Delivery to be made to our Stores.Please indicate charges,if any extra.Transit Insurance should be done upto inStem Stores.

8.If you are unable to supply the quality,specifications or brand as mentioned in our enquiry,Please state so and then offer alternative to quality/Specifications.

9.Payment :within one month after delivery & acceptance/satisfactory installation.

10.Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11.Since we are a public funded research institution,we are exempted from paying Customs Duty(Except advolerum duty of 5% + 2% cess and CVD @4% vide Notification No.51/96 with latest amendments) and excise duty vide Notification No.10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments,technical instruments,equipments(including computers),their accessories,spares,consumables and software.Hence,please offer your prices taking this option into consideration.

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12.If the item is covered under DGS&D rate contract,please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13.Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees.The decision of the arbitrator shall be final and binding on the parties.The venue for arbitration shall be Bangalore.The provisions of the Arbitration and Concillation Act,1996 as amended from time to time shall apply.The Courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

Yours faithfully
For and on behalf of Insitute For Stem Cell
Biology and Regenerative Medicine

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Ref No: INS/L-5674/2017-2018(Y)

Sl. No.	Description	Qty	Unit
	High back Executive chairs:		
1	Supplying and placing of "Ergonomic chairs" with following specifications : HIGH BACK Executive chairs with built-in contoured lumber support, add-on head rest and adjustable arms, with following specifications: a) Back Support: Breathable Air Grid Back rest (netted) with lumbar support, b) Moulded ABS seat with cushion made of moulded polyurethane foam with density 60 Kg/m3, together with upholstery in fabric of approved shade, with water fall seat edge c) Pneumatic Seat Height Adjustment etc. One touch - gas lift with height adjustability approx; from 450 mm seat height to 580 mm. d) Tilt 2-to-1 Synchro Tilt control with adjustable tilt tension. e)Arms: Height adjustable 2D arms rest with soft PU pads. f) Base & Wheels: Heavy duty 5 prong wheel base made of 2 mm thick CR steel powder coated and fitted with an injection moulded black polypropelene cover and with 5 wheel castors injection moulded in black nylon.	13.00	Nos.
2	Same as above, but with MEDIUM BACK AND HEAD REST.	13.00	Nos..
3	Supplying and placing of "Ergonomic chairs" with following specifications: LOW BACK CHAIRS, with adjustable lumbar support on the lower back region, Moulded ABS seat with cushion made of moulded polyurethane foam with density 60 Kg/m3, together with upholstery in fabric of approved shade, with water fall seat edge, Synchro 1 Mechanism with locking system, Moulded mesh fabric for the back rest, Nylon base tested for 1250kgs of load, High Performance 120mm gas lift matching DIN 4550 class 3 standards, 2D Swivel armrest,, BIFMA complaint components.	237.00	Nos.
4	Supplying and placing of "Ergonomic chairs" with following specifications: LOW BACK CHAIRS without arm rest, Synchro 1 mechanism with locking system, Moulded mesh fabric with medium back, Nylon base tested for 1250kgs of load, High performance 120mm gas lift matching DIN 4550 class 3 standards, BIFMA Complaint components	72.00	Nos.
Note:	The rate shall include cost of all material, transportation, labour for fabrication, packing, loading, unloading, lifting and nplacing in position in basement, ground, first floors and above, clearing the site off packing material, any debris etc., any other expenses that would be incurred by the agency in connection with the work.		