

INSTITUTE FOR STEM CELL SCIENCE AND REGENERATIVE MEDICINE
(Autonomous Institute of the Department of Biotechnology, Government of India)

GKVK Campus, Bellary Road, Bangalore-560065

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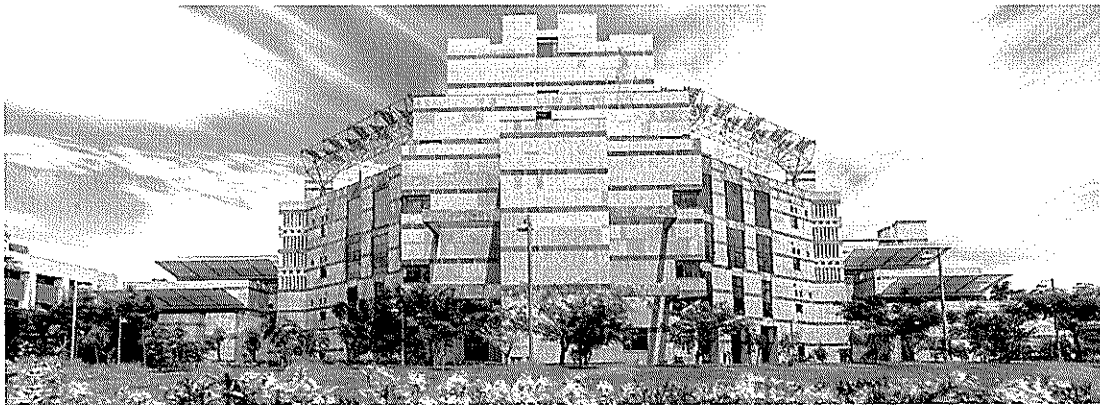
TENDER NOTICE

Tender Document

For

“inStem - Civil & PH works-Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance the campus building safety”

inStem/Maint(Civil) / 23(i) /NIT-56/2023 DT. 06.01.2023





**INSTITUTE FOR STEM CELL SCIENCE AND REGENERATIVE
MEDICINE**

**(Autonomous Institute of the Department of Biotechnology, Government of
India)**

GKVK Campus, Bellary Road, Bangalore-560065

Phone: 080-6194-8039/ 080-6194-8040 – Fax: 23636662

NOTICE INVITING TENDER

TENDER NOTICE NO.: inStem/Maint (Civil)/23(i)/NIT-56/2023 DT. 06.01.2023

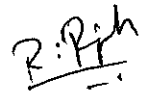
Sealed item rate tenders in single stage two-cover system (Technical & Price bid) are invited on behalf of The Director, inStem from the eligible contractors who have executed similar nature and magnitude of works, in respect of the work as detailed below up to 15:00 Hours on 27/01/2023.

A. Details of Tender:

1. **Name of the work:** “inStem - Civil & PH works-Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance the campus building safety”.
2. **Details of Tender:**

1.	Estimated cost (ECPT)	Rs.51,47,100.00 (including 18% GST)
2.	Earnest Money Deposit	Rs.1,02,942.00
3.	Completion period	05 months
4.	Cost of tender document	Rs.500+ 18% GST
5.	Date of Publishing	06/01/2023
6.	Period of sale	10/01/2023 to 27/01/2023
7.	Date of Tender receipt	30/01/2023 up to 15:00hrs
8.	Date of opening of Technical cover	30/01/2023 at 15:30hrs
9.	Opening of the Bid	Will be communicated separately

3. The site of the work is located at inStem, GKVK Campus, Bellary road, Bengaluru, Karnataka.


Incharge – Senior Engineer
DBT-inStem

B. Eligibility, Evaluation and Award Criteria:

The Bidder shall meet the following eligibility criteria and submit the relevant documentary evidence. The bid received without documentary evidence shall summarily be rejected.

- i) Bidder should submit the Copies of valid registration details under civil works category with Government organizations / Semi-Government organizations of State or Central Government or Public sector undertakings or Autonomous bodies of State or Central Government.
- ii) Turnover: Average annual financial turnover on should be at least 30% of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.
- iii) Profit/loss: The bidders should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheet (balance sheet in case of private/public limited company means its standalone financial statement and consolidated financial statement both), duly audited and certified by the Chartered Accountant.
- iv) Similar nature of work experience: The Bidders should have satisfactorily completed in the last seven years in his own/firm name at least one similar nature of work cost not less than of **Rs.41.18 lakhs** or two similar works of each cost not less than **Rs.30.88 lakhs** or three similar works costing not less than **20.59lakhs**.
 - Similar nature of work means: Experience in executing building civil & public health engineering works including structural steel works.
- v) The Bidders should submit copy of valid License under the Contract Labour (Registration & Abolition) Act,1970.
- vi) Certificate of Registration for Goods Services Tax (GST).
- vii) Banker's Certificate from a Commercial Bank or Net worth Certificate: Banker's Certificate of the amount equal to Rs.20.59 lacs, or Net worth certificate of minimum Rs. 5.15 lacs issued by certified Chartered Accountant with UDIN.
- viii) Bidding Capacity: Should have bidding capacity equal to or more than the ECPT. The bidding capacity shall be worked out by the following formula:
$$\text{Bidding Capacity} = \{[A \times N \times 1.5] - B\}$$

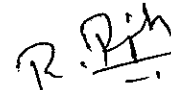
Where, A = Maximum turnover in construction works executed in any one year during the last seven years considering the completed as well as works in progress.
The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum.

N = Number of years prescribed for completion of work for which bids have been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

The Bidder should submit the details of such completed works, in support of having completed these works, the Bidder should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work done by the Bidder, value of contract executed by the bidder, date of start, date of completion (contractual and actual), value of the material supplied by the client. **If required, the evaluation of technical offers opened will be done with inspection of works executed by the tenders by the inStem committee.**

Evaluation and award of work: The technical offer of all the participants will be evaluated initially and price offer of those participants who secures minimum marks and gets eligibility (ref. annexure for eligibility scoring matrix), will be considered for further evaluation. Finally, the work will be awarded to the bidder whose offer found to be lowest and responsive bid.



Incharge – Senior Engineer

DBT-inStem

C. INSTRUCTIONS TO THE PARTICIPATING BIDDERS

The intending bidders must read the terms and conditions of this NIT carefully. Bidder should only submit the bid if considers himself/herself eligible and is in possession of all the documents required.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

1. The Tender document can be obtained on the period mentioned above from the office of Civil Engineering, inStem on any working day between 10:00 Hours to 16:00 Hours. The Tender document can only be viewed from the following website www.inStem.res.in and www.eprocure.gov.in.
2. The cost of tender document to be submitted in the form Cash / DD only drawn from any scheduled bank favouring "The Director, inStem, Bengaluru".
3. Tender Form is not transferable and the cost of tender form is not refundable.
4. **Application for tender document not accompanied by the following is liable for rejection of issue of tender document: -**
 - a. Proof of experience (Work done certificate) in execution of similar nature and magnitude of work as indicated at Para 12.
 - b. Letter of authority in case the application is through authorized person.
 - c. Cost of tender document.
 - d. Affidavit in the following format:

"I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of institute, then I/we shall be debarred for bidding in institute works in future forever. Also, if such a violation comes to the notice of institute before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee".

Note: Work executed as sub-contract or joint-venture will not be considered for eligibility/ evaluation

5. **The Bid submission shall contain the following:**

Cover-1: Technical information

- (i) EMD in the prescribed format.
- (ii) Duly signed Bid Tender Document Comprising N.I.T, Letter of submitting the tender, General conditions of contract, Special conditions of contract, Drawings and Approved makes list.
- (iii) Documentary evidence for Eligibility as per eligibility criteria.
- (iv) Other Information/documents as indicated in NIT.
- (v) Any other information, Bidder may like to submit reflecting their credentials.

&

Cover-2: Price information : Tender shall contain only the Price Schedule as per the Price Schedule Format (both in words and figures). The Bidder should ensure that the Prices are mentioned only in the Price Bid and nowhere in the Technical Bids.

6. Bidders shall quote the rates both in figures and words. Shall also work out the amount for each item. On check, if there is any difference between the rates quoted by the bidders in the words and figures or in the amount worked out by them/him or in the event no rates have been quoted for item(s), the procedure given in the CPWD-GCC-2020 general rules and directions will be applicable and accordingly tender will be finalized.

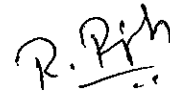
7. **Method of submission of Tender:**

The tender has to be submitted in the system as follows:

- a) First Sealed cover shall contain Bid Declaration form, Technical Bid and Super scribed as “Technical Bid for “inStem - Civil & PH works-Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance the campus building safety”
- b) Second Sealed cover shall contain the duly filled and signed and super scribed as “Price Bid for “inStem - Civil & PH works-Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance the campus building safety”. The date of opening of the price bid will be communicated separately.
- c) Final Sealed cover shall contain both indicated at (a) and (b) above and duly Super scribed as “Tender for “inStem - Civil & PH works - Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance

the campus building safety". Sealed cover has to be addressed to "The Director, inStem, GKVK Campus, Bellary road, Bengaluru, –560065.

8. Sealed tenders are to be deposited in the Box kept for the purpose at the Security office - NCBS, or Handed over at the office of Civil Engineering - inStem on or before the due date.
9. **Bid Validity:** The offer submitted shall be valid for minimum 75 days from the date of the submission of the tender.
10. For site visit and for any queries please contact Senior Technical Officer-inStem, Civil Engineering office, GKVK campus, Bellary road, Bengaluru-560065.Ph:080-6194-8040/8039.



Incharge – Senior Engineer

DBT-inStem

D. INFORMATIONS TO THE PARTICIPATING BIDDERS

1. **Security Deposit:** 2.5% of total value of the work done will be withheld as security deposit. The recovery on this account will be made from the running bills and final bill. The security deposit so recovered will be released after successful completion of defects liability period.
2. **Performance Guarantee:** The successful Bidder has to submit the performance guarantee for an amount of 3% of his / their tendered amount in the standard form prescribed in tender document. This performance guarantee will be returned to the contractor after due date from the satisfactory completion of the work, providing the work has been carried out in accordance with the agreement provision and the same is not forfeited for any reason.
3. **Defects Liability Period:** Twelve (12) months from the date of completion of work.
4. **List of preferred/recommended makes:** The bidders should take a note of the instructions related to use of preferred/recommended makes provided in the tender document and quote accordingly.
5. The Director, inStem does not bind herself / himself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.
6. This Notice Inviting Tender (N.I.T) along with its annexures such as information and instructions to the participating bidders shall form the part of the agreement.
7. The Director, inStem reserves the right to postpone the tender issue date, submission /opening date and to accept or reject any of your all tenders without assigning any reason.
8. The successful Bidder on the acceptance of his tender by the inStem shall within Ten (10) days from the stipulated date of start of the work, shall sign the formal contract.
9. The Bidder shall sign all the pages of the tender documents and other documents submitted by him along with the tender.
10. The Bidder should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.
11. The Director, inStem reserves the right of accepting the whole or part of any tender and Bidder shall be bound to perform the same at the rate or amount quoted.
12. The successful Bidder shall be required to execute an agreement with the inStem for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.

13. The General conditions of contract of CPWD -GCC 2020 (construction works) with all the latest amendments and schedule annexed with this tender shall be applicable and form part of this work agreement. The annexed schedule shall be read as part of the CPWD-GCC-2020 (construction works) . The CPWD-GCC can be found and available for download in the link below [https://cpwd.gov.in/Publication/GCC Maintenance Works 2020.pdf](https://cpwd.gov.in/Publication/GCC_Maintenance_Works_2020.pdf)
14. The rates shall be quoted inclusive of all taxes, cess, levies etc. except GST, which shall be indicated separately at the end of the offer and as such nothing extra shall be payable. Necessary Income tax, workers welfare cess shall be deducted as per rules in force.
15. Time is essence of the contract. In order to complete the work within the schedule time, the Bidder is required to submit a detailed programme chart for various activities.
16. **Earnest Money deposit**

It may be noted that, on confirmation of availability of the EMD in the cover-1 as per prescribed form, shall only be considered for opening of the bid further and all others without EMD will be rejected.

16.1. Mode of Deposit Earnest Money:

The Earnest Money is accepted only in the following forms:

- I. Banker's Cheque of a Commercial Bank
- II. Account Payee Demand Draft of a Commercial Bank
- III. Fixed Deposit Receipt (FDR) of a Commercial Bank
- IV. Insurance Surety Bonds
- V. Bank Guarantee from a Commercial Bank.

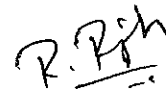
- 16.1.1. The FDR is pledged in favour of The Director, in Stem, Bengaluru. It is in the tenderer's own interest to keep the FDR valid as long as it is required.
- 16.1.2. If the banks are closed on the last date of submission of tenders, the date is postponed suitably.
- 16.1.3. The MSME firms registered in NSIC under PP policy are exempted from payment of EMD for supply of goods and services only.
- 16.1.4. The Bank Guarantee including e- Bank Guarantee submitted as a part of Earnest Money is valid for a period of 90 days for single bid works and 180 days for two bid system or more from the date of submission of the tender.

16.2. Refund of Earnest Money:

The earnest money of all the tenderers except the lowest tenderer is refunded immediately
(a) after the expiry of stipulated bid validity period or
(b) immediately after acceptance of the successful bidder,
whichever is earlier.

16.3. Forfeiture of Earnest Money:

1. If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the institute within 7 days after last date of submission of bids, then the institute shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
2. If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the institute after expiry of 7 days after last date of submission of bids, then the institute shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
3. If contractor fails to furnish the prescribed performance guarantee within the prescribed period, the earnest money is absolutely forfeited to the institute automatically without any notice.
4. In case of forfeiture of earnest money as prescribed in Para (1) and (2) above, the bidder shall not be allowed to participate in the re-tendering process of the work.



Incharge – Senior Engineer

DBT-inStem

ANNEXURE-I

METHOD OF PERFORMANCE EVALUATION OF THE BIDDERS

Name of work: “inStem - Civil & PH works-Construction of rest rooms, store room, Emergency exit staircase at substation building and works to enhance the campus building safety”.

NIT No.: inStem/Maint(Civil) / 23(i) /NIT-56/2023 DT. 06. 01 .2023

Estimated amount put to tender: Rs. 51.47 Lakhs

	Attributes		Evaluation			
(i)	Financial Strength	(20 Marks)	(i) 60% marks for minimum eligibility criteria			
	(a) Average annual turnover (last 3 years)	16 Marks	(ii) 100% marks for twice the minimum eligibility criteria or more In between (i) & II) - on pro -rata basis			
	(b) Bankers Certificate/Net-worth certificate	4 Marks				
(ii)	Experience in similar class of works	(20 Marks)	(i) 60% marks for minimum eligibility criteria			
			(ii) 100% marks for twice the minimum eligibility criteria or more			
			In between (i) & II) - on pro -rata basis			
(iii)	Performance on works					
	Time over run	(20 marks)				
	Parameter	calculation for points				
		If TOR =	1.00	2.00	3.00	>3.50
	(i) Without levy of compensation		20	15	10	10
	(ii) With levy of compensation		20	5	0	-5
	(iii) Levy of compensation not decided		20	10	0	0
(iv)	Performance of works (Quality)	(40 Marks)				
	(i) Outstanding			40		
	(II) Very good			30		
	(III) Good			20		
	(iv) Poor			0		

Note :- 1. Minimum Of 50% of marks in each attributes and aggregate marks of minimum 60% is required for qualification.

R.P.H

Incharge – Senior Engineer