



inStem

Ref: INS/W-5055/2020-2021(Y)

Tender Notice No.003/2020-2021

2 PART TENDER FOR Medicinal Chemistry Synthesis Services-Qty 01 No.

Tender Fee – Nil, EMD: Nil
Cost of Tender: Approx. Rs. 100 Lakhs
Last date for Sale of Documents: 31-03-2021 till 14.00hrs
Last date for submission: 01-04-2021 till 14.00hrs
Due date for opening bids: 01-04-2021 at 14.30hrs

GENERAL CONDITIONS

(Tender documents consist of 14 pages, Pg. 1 to Pg.11 – Technical Bid, Pg. 12- Price Bid)

Important Instructions: The bids shall be enclosed in an envelope and sealed duly marked “Medicinal Chemistry Synthesis Services-Qty 01 No.” Ref. No. INS/W-5055/2020-2021 (Y)”; addressed and to be mailed to “The Purchase Officer”. The bids are liable to be rejected if the sealed envelope is not addressed to “The Purchase Officer” with Tender Ref. No. and Item Description. Offers delivered in person shall be deposited in the Tender Box Labelled as 'TENDER BOX FOR PURCHASE TENDER' kept in the Ground Floor, Reception at Administration Building. If the bids are sent through courier or mail, it should reach by submission Date and Time and inStem will not responsible for the delay.

Important instruction for the Tenderers: -

All tenders shall be made in ENGLISH only.

The details in regard to technical specification and other terms and conditions should be cogent and clear to the extent possible.

Sealed tenders are invited at Institute for Stem Cell Science and Regenerative Medicine -inStem, National Centre for Biological Sciences, GKVK Post, Bellary Road, Bangalore – 560 065 under 2 cover system from reputed OEM (Original Equipment Manufacturer) or reputed Manufacturers / Authorised Dealers for Supply, Installation, Commissioning and Technical Support for the following: -

Medicinal Chemistry Synthesis Services-Qty 01 No.

The Technical and Financial / Price Bids shall be submitted simultaneously in two (2) cover (sealed) system. The proposals shall be evaluated in two stages: (1) Technical and (2) Price / Financial. Technical evaluation will be carried out and those Vendors who score minimum 75% will qualify for Price Bid opening. Thereafter, Financial Proposal shall be evaluated. The Commercially LOWEST BIDDER shall be the first preferred Vendor for award of Order.

1) The EMD amount should be put in **first sealed cover – Cover I**, and super scribed as “**Techno-commercial Bid**” and should contain -

1. Acceptance of Technical specifications, **Annexure- A (page 8)** and terms and conditions. Tender document to be enclosed with Date, Signature and Seal in every Page.
2. Complete Technical details of the Instrument offered (Specifications, Technical Parameters, Advantages, etc.,)
3. Supplier profile & Schedule of Experience – **Annexure – B**
4. Supplier must describe in detail the technical support they will be able to provide in Bangalore. Only those companies will be considered who have engineers based in Bangalore who have been trained on the machines being quoted for, prior to the date of installation.
5. Suppliers must provide complete list of publications arising from use of their machines, in which the machines have been used for the applications listed. Enclose Data Sheet and Sample Analysis (if any)
6. Details of Warranty Services.
7. Details of “After Sales Service” and “Factory Trained Engineers” available in Bangalore.
8. Xerox copies of the Purchase Orders for having supplied similar Instruments in India.





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9. Schedule of deviation from specifications / conditions – **Annexure C.**
10. Any other information the bidder like to provide with Date, Signature and Seal
(Annexures should be duly signed and filled with date wherever necessary)
(Please attach additional sheet(s), wherever necessary)

II) The **second sealed cover** – Cover II super scribed '**Price Bid**' (page 12) should contain only rates (please attach additional sheet(s), wherever necessary) (should be duly signed with seal and filled with date wherever necessary)

THE ABOVE MENTIONED TWO COVERS SHALL BE SEALED ON THE OUTSIDE WITH WAX SEAL BEARING THE LOGO/NAME OF THE COMPANY SUBMITTING THE BID.

THESE TWO COVERS SHALL BE AGAIN PUT INTO A SINGLE WAX SEALED COVER super scribed "**Medicinal Chemistry Synthesis Services-Qty 01 No.**" and should reach INSTEM on or before **01-04-2021 before 14.00 hrs**". This should be addressed to the Purchase Officer, inStem, NCBS, GKVK Post, Bellary Road, Bangalore – 65. The Techno – Commercial Bid will be opened on **01-04-2021 at 14.30 hrs.**

On the date of tender opening (i.e. on **01-04-2021**), only the **Techno-Commercial Bids** shall be opened in the presence of attending tenderers.

The Technical and Financial / Price Bids shall be submitted simultaneously in two (2) cover (sealed) system. The proposals shall be evaluated in two stages: (1) Technical and (2) Price / Financial. The Technical and Financial / Price Bids shall be submitted simultaneously in two (2) cover (sealed) system. The proposals shall be evaluated in two stages: (1) Technical and (2) Price / Financial. Technical evaluation will be carried out and those Vendors who score minimum 75% and above will qualify for Price Bid opening. Thereafter, Financial Proposal shall be evaluated. The Commercially LOWEST BIDDER shall be the first preferred Vendor for award of Order.

Earnest Money Deposit shall be submitted along with the "Techno-Commercial Bid" in the form of a Demand Draft drawn in favor of "Institute for Stem Cell Science and Regenerative Medicine, payable at Bangalore" and the DD should be from a Commercial Bank/ Foreign Bank (First class Bank). Alternatively, a Bank Guarantee from a Commercial Bank/ Foreign Bank (First class Bank) may be provided (no other mode of payment will be accepted). The Bank Guarantee should be valid for 6 months from the date of opening. Bids not accompanied with Earnest Money Deposit shall be rejected. The EMD shall be refunded to the unsuccessful bidders once the order is released on the successful bidder. The Techno-Commercial bids shall be evaluated subsequently and only the shortlisted firms Price Bid will be opened.

1.1 Quotations must be submitted giving complete details using enclosed tender papers.

1.2 The rates quoted should remain valid for a period of 180 days from the date of Price Bid opening.

1.3 Each page of the tender except the Price & Delivery part shall be on printed letterheads or forms and bear the signature, date, name and designation of the person signing the offer. If they are not on letterheads, a rubber stamp indicating full name, address and phone No., Telex No., Fax No. etc. of the firm shall be affixed at the end of each page. The price & delivery part shall be as Annexure B attached.

1.4 This tender document is not transferable. Only the party to whom the tender documents have been issued shall be entitled to quote.





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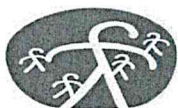
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- 1.5 Bids containing erasures or alterations are liable to be rejected unless countersigned by the Authorised signatory.
- 1.6 All rates and total amount should be written both in figures and in words and if there is any discrepancy between the two, the lowest amount only will be considered.
- 1.7 Tenders will be opened in the presence of attending tenderers on **01-04-2021 at 14.30 hours**. In the event the due date is declared as holiday, the tender will be opened on the following working day.
- 1.8 If the item offered is to be imported, arrangements for import will be made by the Institute. Import duty and customs clearance will be under purchaser's scope.
- 1.9 We reserve the right to place order for part/reduced quantity than what is specified in the tender and also reserve the right to split the order to more than one supplier.
- 1.10 Any deviation/substitution in regard to the technical specification must be indicated in Annexure C of this tender document. Otherwise it shall be binding on the bidder to supply the items as specified in this tender specification.
- 1.11 All bids are to be submitted before the due date and time. **The bids shall be enclosed in an envelope and sealed duly marked " Medicinal Chemistry Synthesis Services-Qty 01 No."; Ref. No. INS/W-5055/2020-2021 (Y)"; and mailed to the Purchase Officer.** Offers delivered in person shall be deposited in the Tender Box kept in the office. **Due date for opening the bids: 01-04-2021 (14.00 hours).**
- 1.12 Please return the tender papers including Conditions of Tender as well as the Annexures with your signature, rubber stamp and date affixed on each page.
- 1.13 All bids in response to this invitation of tender should be submitted in a manner and method specified above. Tender which do not comply with the above conditions are liable to be rejected.
- 1.14 Late and delayed tenders will not be considered. Therefore, tenderers shall ensure that the tender reaches the Purchaser on or before the due date and time stipulated for receipt of bids.
TENDERS RECEIVED LATE OR AFTER THE DUE DATE WILL NOT BE CONSIDERED. INSTEM RESERVES THE RIGHT TO ACCEPT, REJECT ANY OR ALL TENDERS WITHOUT ASSIGNING ANY REASONS THERE OF.
- 1.15 Individuals signing the bid form and other supporting documents must specify the capacity in which they sign, like -
- Whether signing as a Sole Proprietor of the firm or his attorney.
 - Whether signing as a partner of the firm or his attorney
 - Whether signing for the firm as Agent.
 - Whether signing as Director of a Limited Company.

2. CATALOGUE/TECHNICAL LITERATURE

All necessary catalogue/drawing literature/data and details of item/s as are considered to be essential for full and correct evaluation of the bid shall invariably accompany the bid.





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3. BID GUARANTEE / EARNEST MONEY DEPOSIT: -

Bid Guarantee amount details are as below: -

Sl. No.	Item Description	BGA/EMD Amount
1.	Medicinal Chemistry Synthesis Services-Qty 01 No	Nil/-

If the EMD is nil the bidder has to give Bid Securing declaration as per format specified in Annexure-D.

“Bidders shall submit Bid Security Declaration as per the revised Annexure-D (enclosed herewith). Proposals without Bid Security Declaration in the prescribed format shall be summarily rejected” instead of existing.

The EMD/BGA shall be submitted by a DD (for outstation firms) or Banker's cheque (in case of local firm) from a Commercial Bank/ Foreign Bank (First class Bank) along with the bid, drawn in favor of "Institute for Stem Cell Science and Regenerative Medicine, Bangalore". Alternatively, the EMD amount may be submitted by way of Bank Guarantee from a Commercial Bank/ Foreign Bank (First class Bank) valid for 6 months (no other mode of payment will be accepted). The BGA amount will be forfeited if the successful bidder fails to accept the Letter of Intent/ Purchase order or withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender. The offers are liable to be rejected, at the discretion of the Centre, if they are not accompanied with BGA. No interest shall be payable by INSTEM for BGA amount. The BGA shall be refunded to the unsuccessful bidders once the order is released on the successful bidder.

4 . Micro and Small Enterprises (MSEs):

a. Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME)

b. The MSEs are exempted from payment of earnest money and tender fees subject to furnishing of relevant valid certificate for claiming exemption as per privilege rules of Government of India.

c. The bidder submits registration of Udyog Adhar Memorandum (UAM) by Ministry of Micro Small and Medium Enterprises (MSME) vendors on Central Public Procurement Portal (CPPP). The bidders who fail to submit UAM number shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME.

Since INSTEM is a Public Funded Research Organisation, registered under Government of India Notification No.51/96 – Customs and 10/97 – for Central Excise is applicable for the items listed in the notification.

5. PRICE

The tender to be quoted in INR. The price/s quoted shall be firm till the complete execution of the order.

a) This invitation is only for Class “1” and Class “2” Suppliers as prescribed in “Public Procurement (Preference to Make in India) order 2017 of GOI. Dept of DIPP” (OM No. P-4502/2/2017-PP(BE-II) dated 04th June, 2020. Necessary certification for local content





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- must be submitted by the prospective bidders strictly as per Annexure – 2 attached with the tender document.
- b) For indicating the price, the tenderers may choose any/all of the following: The ‘Class-I Local Supplier’ / ‘Class-II Local Supplier’ at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for ‘Class-I Local Supplier’ / ‘Class-II Local Supplier’ as the case may be and Certificate for Local Content as per Annexure II attached to the tender document on Company’s Letter Head.
- c) **Tenure: The NIT is issued initially for a period of ONE YEAR and cost of tender is per year. The contract may be extended for 2nd year based on the performance of the successful agency and based on the recommendation of End User.**
6. The taxes (State, Central, Turnover tax, Works Contract Tax, etc.). Please specify which are applicable. The duties and other levies, freight, insurance shall be stated clearly and separately. Also please mention whether the same is included in the price/s quoted.
7. VALIDITY OF BIDS
The bids should be valid for a period of 180 days from the date of opening of the Price bids. Bids with shorter validity period are liable for rejection.
8. DELIVERY
The tenderer should clearly mention the time required for supplying the item. The period of delivery will be counted (a) from the date of receipt of the order in case of Indian supplier and (b) from the date of opening of letter of credit/receipt of order (in the case of sight draft/advance draft) for foreign suppliers. The delivery date is the date at which the equipment should be delivered at INSTEM.
9. PACKING
The item should be packed appropriately so that it can sustain transit hazards, multiple landing, warehousing, etc. during transit.
10. PLACE OF DELIVERY
In the case of items indigenously manufactured, ALL DELIVERIES shall be effected to the Institute for Stem Cell Science and Regenerative Medicine, National Centre for Biological Sciences, GKVK, Bellary Road, Bangalore-560065.
11. GUARANTEE/WARRANTY
Nil
12. PERFORMANCE B/G
Nil
13. TAXES AND DUTIES
The Centre shall deduct all taxes and duties, as applicable, from time to time from the bills payable.
14. PAYMENT TERMS
As per our Centre, On acceptance; within 30 days through wire transfer - Original documents to InStem directly. All claims shall cease as per the Limitation Act.





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15. CLARIFICATIONS

After opening the bids, if it becomes necessary for the purchaser to seek clarifications from the bidders, the same will be sought from the bidders. In such an event, the bidders will furnish all technical information / clarifications to the purchaser to reach on or before the due date fixed for that purpose, indicating the Purchaser's tender reference. If the technical clarifications sought do not reach on or before the date fixed, the bids shall be summarily rejected without any further notice.

16. RISK CLAUSE

Notwithstanding the other terms therein, the Centre at its option will be entitled to terminate the contract and to avail from elsewhere; at the risk and cost of contractor; either the whole of the contract or any part which the contractor has failed to perform within the time stipulated or if the same performance is not available, the best and the nearest available substitute thereof. The contractor shall be liable for any loss which the Centre may sustain by reason of such risk contract in addition to penalty.

17. DISPUTE AND RESOLUTION

Any dispute or differences between the parties that cannot be settled by mutual discussion at appropriate levels shall be referred to the sole arbitration of the Director, INSTEM or his nominee and his decision in the matter shall be final and binding upon the parties to the dispute. The venue of arbitration proceedings shall be Bangalore. In respect of any matters pertaining to such arbitration, the courts of law in Bangalore will have exclusive jurisdiction.

18. OTHER TERMS

- a) If electrical/ AC/ technical works contract, appropriate license defining the required expertise from the approved Licensing authority.
- b) The Centre, will at its discretion ask for a solvency certificate from your bankers.

19. DEFINITION AND MEANINGS

In constructing these conditions, specifications, etc. in the tender document or the Annexures/Appendices the following words shall mean herein assigned definitions except where the subject context is otherwise stated.

PURCHASER:	Shall mean the Institute for Stem Cell Science and Regenerative Medicine
BID/TENDER:	Shall mean the proposal/document that the BIDDER submits in the requested and specified form or otherwise along with Annexures, Appendices, etc.
BIDDER/TENDERER:	Shall mean the firm/party who quotes against an enquiry.
CONTRACTOR/SUPPLIER:	Shall mean the party to whom a Work Order/Purchase Order is awarded to undertake all or a part of the work covered by this tender document as well as an amendment orders relating to this tender issued by the Purchaser and shall





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include his/their legal representative, assignee/s or successor/s.

CONTRACT:

Shall mean and include the articles of agreement, Declaration form, the general and special conditions, the Annexures, the Schedule of Quantities & rates and the specifications attached hereto and the drawings, if any.

ORDER VALUE:

Shall mean total value of the Purchase Order/Work order issued against this tender item including taxes, levies, etc.

20. TECHNICAL SPECIFICATIONS

See Annexure – 'A'

21. The price shall be FOR inStem, BANGALORE.

22. INSTEM reserves the right to split the quantities or reject one or more offers in full or part without any reasons. Therefore, INSTEM decision is final and binding.

23. The quantity mentioned in the tender may be decreased/increased while ordering. However, the price quoted should be firm irrespective of change in the quantity.

24. ACCEPTANCE OF TENDERS

INSTEM does not pledge itself to accept the lowest/ any tenders and reserves to itself the right to accept the whole or part of the tenders or a part of the quantity offered.

25. The firm should quote in INR on FOR inStem for supply.

26. Your Service Engineer should be fully trained to install the equipment and capable of maintaining the equipment during / after the warranty period.

27. LIQUIDATED DAMAGES:

The successful bidder will have to agree that in case the item is not supplied within the agreed delivery schedule and after a grace period of seven days, then Liquidated Damages (not in terms of penalty) will be imposed automatically and be deducted from their bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

For and on behalf of
Institute for Stem Cell Science and Regenerative Medicine

Purchase Officer

GKVK Post, Bellary Road, Bangalore 560 065. India
Phone +91-80-23666341 /344/345/346 . Telefax +91-80-23636662
purchase@ncbs.res.in . www.ncbs.res.in

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ANNEXURE-A-SPECIFICATIONS

Medicinal Chemistry Synthesis Services-Qty 01 No.

TECHNICAL SPECIFICATIONS:

Specifications of Medicinal Chemistry Synthesis Services-Qty 01 No.

1. Well-established technical competence, capacity and facilities, quality and regulatory compliance and reputation and state-of-art analytical capabilities
2. Demonstrated capability in Synthetic and Medicinal Chemistry with experience in multi-step complex syntheses. Evidenced capability to carry out structure activity relationship studies coupled to the discovery and synthesis of new chemical entities, in structure-guided programs. Experience with novel targets like protein interactions would be an advantage.
3. Established premier provider of custom synthesis process in chemistry to drug discovery process as evidenced by major service agreements with established international pharmaceutical industry
4. Guaranteed capability to provide compounds with controlled water content and 95%+ purity as determined by LCMS and/or ¹H NMR
5. Availability of internationally trained and extensively experienced PhD-level synthetic organic chemists.
6. Ability to quote on a wide range of projects from mg to gram and higher scale including under GMP conditions
7. Option to conduct vendor qualification process by site audit of the vendor's facility.



**INFORMATION TO TENDERERS**

The Tender shall be evaluated under 2 (Two) Bid System

I Technical Bid

II Financial Bid

**TECHNICAL SPECIFICATIONS & EVALUATION CRITERIA WITH MARKS FOR 2 PART
TENDER FOR "Medicinal Chemistry Synthesis Services-Qty 01 No".**

TECHNICAL EVALUATION CRITERIA WITH MARKS		
Si No.	Technical Requirement	Marks
1	Well-established technical competence, capacity and facilities, quality and regulatory compliance and reputation and state-of-art analytical capabilities	20
2	Demonstrated capability in Synthetic and Medicinal Chemistry with experience in multi-step complex syntheses. Evidenced capability to carry out structure activity relationship studies coupled to the discovery and synthesis of new chemical entities, in structure-guided programs. Experience with novel targets like protein interactions would be an advantage.	20
3	Established premier provider of custom synthesis process in chemistry to drug discovery process as evidenced by major service agreements with established international pharmaceutical industry	20
4	Guaranteed capability to provide compounds with controlled water content and 95%+ purity as determined by LCMS and/or 1H NMR	15
5	Availability of internationally trained and extensively experienced PhD-level synthetic organic chemists	10
6	Ability to quote on a wide range of projects from mg to gram and higher scale including under GMP conditions	10
7	Option to conduct vendor qualification process by site audit of the vendor's facility	5
	Total	100
<p>Evaluation will be carried out and those Vendors who score minimum 75% will qualify for Price Bid opening. Thereafter, Financial proposal shall be evaluated. The Commercially LOWEST BIDDER shall be the first preferred Vendor for award of Order.</p>		





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ANNEXURE - C

SCHEDULE OF DEVIATION FROM SPECIFICATIONS/CONDITIONS

All deviations from the specifications/conditions shall be filled in by the bidder in this schedule.

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The bidder hereby certifies that the above mentioned are the only deviations from Technical Specification of this tender. [State NIL if no deviation is envisaged].

Signature	
Name	
Designation	
Name of the company	
Date	
Seal of the company	





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COVER – II PRICE BID

Medicinal Chemistry Synthesis Services-Qty 01 No.

Sl. No.	Item Description	Qty	Unit Price	Total Price

Please enter Unit Price, Total Price and Grand Total in figures as well as words. Unit price and Total Price may be entered below each item.





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Annexure – D

Bid Security Declaration
(to be submitted on Company's Letter Head)

I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.

Name and Signature
of Authorized Signatory
and Company Seal





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Annexure – E

Certificate for Local Content

“We (name of manufacturer) hereby confirm in respect of quoted item(s) that Local Content is equal to or more than 50% and come under “Class-I Local Supplier” Category. As being “Class – I Local Supplier”, we are eligible for Purchase Preference under “Make in India” Policy vide GOI Order No.P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020).

OR

“We (name of manufacturer) hereby confirm in respect of quoted item(s) that Local Content is more than 20% but less than 50% and come under “Class-II Local Supplier” Category.

The details of the location (s) at which the local value addition made is/are as under:

- 1.
- 2.
- 3.

*Strike out whichever is not applicable

Date:

Seal & Signature of the Bidder

NOTE:

1. Self-certification that the item offered meets the minimum local content (as above) giving details of the location(s) at which the local value addition is made in case the bidder wishes to avail the benefits under the make in India policy, if applicable.

2. In cases of procurement for a value in excess of Rs.10 crores, the local supplier shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content to avail the benefits under the make in India Policy, if applicable.

